



Dear Morongo Community Outreach Applicant:

Below you will find an outline of our application process. Please be advised that we will be strictly following these guidelines and funding will not be available to those who do not meet all criteria.

There will be five categories under which an organization's need must be classified:

- Native American Culture: e.g., Museums, Language Preservation, Music, Storytelling, Art, or other Activities involving Native culture
- Social Services: e.g., Programs addressing social issues (Domestic Violence, Elders, At-Risk Youth, Child Abuse); Homeless Shelters providing meals
- Education: e.g., Programs serving at-risk Youth from Low-Income Households, Literacy Programs, Libraries
- Hospitals/Health Organizations: e.g., Medical Equipment and Programs, Health Care for families, Vision and Hearing Programs for Elders, Wellness Programs
- Military and Military Families support groups: e.g., Veterans Organizations.

Preference will be given to Federally-recognized tribes, native communities, and organizations located in the Banning/San Gorgonio Pass area (Whitewater/Palm Springs to Moreno Valley and Calimesa).

Non-profit organizations may apply for a financial donation only once per year. Duplicate applications submitted within the same year will be denied. Morongo Community Outreach does not fund Galas, administrative costs (including staff salaries), golf tournaments, or any sports (including but not limited to Little League, Booster Clubs, or cheerleading).

All required documentation listed below must be submitted. If all of the documents are not received, the application will be considered incomplete and will not be processed. A complete packet will include:

- Funding Request Application
- Proposal Letter or Request Letter
- List of the Organization's Board of Directors
- The Organization's Articles of Incorporation
- The Organization's By-Laws
- The IRS Letter confirming the 501(c) Status of the organization
- The Budget for the program or event for which the donation is being requested
- The Organization's previous year's financial statement
- An itemized list or detailed description regarding exactly how the funding will be used

In the event you are missing any of the above required documents, you will notified by mail or e-mail and your application will be put on hold. If after **six (6) months** all the required documentation is not received, your application will be destroyed, and a new one will be required.

The Morongo Community Outreach Committee may like to visit your organization before making a decision regarding funding; you will be notified if this is the case.

All application packets are destroyed at the end of the funding cycle. Even if you have submitted an application in the past, you will be required to submit a new application and all required documents each time you wish to apply for funding.

Please note the annual "Thanksgiving Outreach" is a separate application process. If you wish to apply for turkeys, those applications will be located on our website www.morongo-nsn.gov under the tab "Community Outreach" and the sub-tab labeled "Thanksgiving". **The Thanksgiving Application is due by March 7, 2016.**

**MORONGO
BAND OF
MISSION
INDIANS**



A SOVEREIGN NATION

2016 FUNDING REQUEST APPLICATION

CONTACT INFORMATION

Name of organization: _____

Mailing Address: _____

City, State, Zip: _____

Phone: (____) _____ Fax: (____) _____ E-Mail: _____

Contact name: _____

Contact title: _____ Contact phone: (____) _____

FUNDING REQUEST INFORMATION

Description of request (please attach additional information if necessary): _____

Project start date: _____ Project completion date: _____

Amount requested (Maximum grant allowance is \$5,000): _____

Describe what these funds would be used for: _____

Is this to fund an event? YES NO

If yes, what is the date of the event? _____ Total budget amount? _____

Expected attendance? _____ Will alcohol be served? YES NO

Are you seeking funds from other Casinos or Tribes? YES NO

Why have you contacted Morongo to support your program? _____

If you have previously received funds from Morongo, list application date: _____

Please list the amount of funding and date of receipt: _____

If the request is approved, how will Morongo be represented? _____

ORGANIZATIONAL INFORMATION

Year founded: _____ Annual operating budget: _____

Geographic area served: _____

Purpose of organization: _____

Tax ID #: _____ Non-profit classification: _____

Number of employees: _____ Number of volunteers: _____

Annual sources of income: _____

Signature _____ **Title** _____ **Date** _____

For office USE Only:
Please file according to
Date received

Date received:

Initials:

Amount funded:

Date funded:

****Please remember to include all requested documentation (see list on cover letter) along with the completed funding application also all organizations need to be 501(c) and forward to Morongo Band of Mission Indians, 12700 Pumarra Road, Banning CA 92220, ATT: Community Outreach Committee.**